

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Tuesday, March 31, 2020, 9:00 a.m.

Meeting provided by Video Live-Broadcast

Present: Chairman James Beaver
Commissioner Shon Small (via/teleconference)
Commissioner Jerome Delvin (via/teleconference)
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Benton County Employees Present During All or a Portion of the Meeting: Adam Fyall, Sustainable Development Manager; Deputy County Administrator Matt Rasmussen; DPA Ryan Brown; Finance Manager Linda Ivey; IT Manager Robert Heard; Robert Blain, Director of Operations/Capital Assets; Shyanne Palmus, Communications Coordinator.

Approval of Minutes

The Minutes of March 17, 2020 were approved.

Consent Agenda

MOTION: Commissioner Small moved to approve the consent agenda items “a” through “m”. Commissioner Delvin seconded and upon vote, the Board approved the following:

Auditor

- a. Appointments to the Benton County Accessible Community Advisory Committee

Board of Equalization

- b. Reappointment of Chuck Wierman to the Board of Equalization

Commissioners

- c. Line Item Transfer, Fund No. 0130-101, Dept. 000
- d. Appointment of Jeff Tarr to the Benton Irrigation District Board of Directors

Corrections

- e. Emergency Contract w/Young’s Service Masters Cleaning Services for As Needed Disinfecting and Cleaning Services in the Jail

Human Resources

- f. Agreement w/Public Safety Testing, Inc. for Promotional Testing Services for Corrections Department
- g. Authorizing Information Technology to Fill Funded IT Supervisor Position

Human Services

- h. Contract w/WA State Department of Commerce, Community Service and Housing Division for COVID-19 Outbreak Emergency Housing Grant

Information Technology

- i. Approving the Scope of Work for Cisco Call Manager and Unity Voice Improvements by CompuNet, Inc.

Juvenile

- j. Line Item Transfer, Fund No. 0115-101, Dept. 171
- k. Contract w/Connections Consulting MA LLC for Interpreter Services

Planning

- l. Final Plant of Dove Ridge – SUB 2019-007

Public Works

- m. Accepting Work Performed by Southern Folger Detention Equipment Company for the Security Systems Retrofit Project

Public Comment ~ Cancelled

Benton County Emergency Declaration (Resolution 2020-258) Discussion

Mr. MacPherson presented a Resolution amending Resolution 2020-258, providing an extension through April 12, 2020 or until the end of the Governor’s “Stay at Home Order”, whichever is later and have Benton County continue to operate as they have since the declaration.

Commissioner Small said he appreciated this amendment and that it would be a matter of Benton County mirroring the State’s guidelines.

MOTION: Commissioner Small moved to approve the Resolution Amending Resolution 2020-258 - Declaration of Emergency in Benton County and Extending the Dates Granting Authority to Adjust Office Hours Effective March 18, 2020 and Approve Tele-Commuting Options and/or Paid Administrative Leave or Other Available Leave for the Period March 23, 2020 Through April 12, 2020 or Until the End of the Governor's Stay at Home Order, whichever is later.

Commissioner Delvin seconded and upon vote, the motion carried unanimously.

Other Business

Locker Room Access – Corrections

Commissioner Delvin said the Chief of Corrections had expressed concern about employees coming to work and going home in their work clothes, without access to a locker room. He said the Sheriff continued to deny access to the locker room to the employees. He recommended the Board send a letter to the Sheriff, stating the Board’s intent to put in a door to allow the Corrections Department staff access to the locker rooms, for their health and safety, as well as their families.

MOTION: Commissioner Delvin moved to approve the letter to the Sheriff, as presented. Commissioner Small seconded.

Discussion

Chairman Beaver said the facilities were owned by the community and taxpayers, and not the tenant, and it was upsetting to have the Sheriff put in rules about a building he did not own.

Upon vote, the motion carried unanimously.

Meeting Cancellation and Continuation of Bid Opening

Mr. MacPherson recommended the Board cancel the regular meeting of April 7, 2020 and plan to hold the April 14, 2020 meeting. Additionally, there was a bid opening for the official county newspaper scheduled for the April 7, 2020 meeting and he recommended moving that bid opening to April 14, 2020. The Board agreed.

Account Payables

Check Date: 03/20/2020

Warrant #: 204519-204865
Total all funds: \$14,829.73

EFT's #: 1196-1202
Transfers #: 3202001-3202008
Total all funds: \$627,671.06

Warrant #: 204866-205058
Total all funds: \$2,048,837.67

Check Date: 03/27/2020

EFT's: 1203-1228
Transfers #: 3272001-3272008
Total all funds: \$763,907.50

Warrant #: 205231-205364
Total all funds: \$457,449.04

Total amounts approved by fund can be reviewed in the Benton County Auditor's Office.

Resolutions

- 2020-259: Appointments to the Benton County Accessible Community Advisory Committee
- 2020-260: Reappointment of Chuck Wierman to the Board of Equalization
- 2020-261: Line Item Transfer, Fund No. 0130-101, Dept. 000
- 2020-262: Appointment of Jeff Tarr to the Benton Irrigation District Board of Directors

- 2020-263: Emergency Contract w/Young’s Service Masters Cleaning Services for As Needed Disinfecting and Cleaning Services in the Jail
- 2020-264: Agreement w/Public Safety Testing, Inc. for Promotional Testing Services for Corrections Department
- 2020-265: Authorizing Information Technology to Fill Funded IT Supervisor Position
- 2020-266: Contract w/WA State Department of Commerce, Community Service and Housing Division for COVID-19 Outbreak Emergency Housing Grant
- 2020-267: Approving the Scope of Work for Cisco Call Manager and Unity Voice Improvements by CompuNet, Inc.
- 2020-268: Line Item Transfer, Fund No. 0115-101, Dept. 171
- 2020-269: Contract w/Connections Consulting MA LLC for Interpreter Services
- 2020-270 Final Plant of Dove Ridge – SUB 2019-007
- 2020-271: Accepting Work Performed by Southern Folger Detention Equipment Company for the Security Systems Retrofit Project
- 2020-272: Amending Resolution 2020-258 - Declaration of Emergency in Benton County and Extending the Dates

There being no further business before the Board, the meeting adjourned at approximately 9:11 a.m.

Clerk of the Board

Chairman